



**You've Got Questions . . .
We've Got Answers!**
Hewitt Elementary School
2020-2021



Class Placement Your child's teacher for the 2020/21 school year will be posted on the Rockville Centre School District **PARENT PORTAL** beginning Thursday, 9/3/20, at approximately 11:30 am (<http://powerschools.rvcschools.org/public>) If you don't remember your **User Name** or **Password**, click the "Forgot My User Name or Password" link and an email will be sent to you so that you may reset this information. For the parents of Kindergarten and new students, please go to the Rockville Centre Parent Portal website above and use the ACCESS ID and ACCESS PASSWORD that was sent to you this summer via regular mail so that you can set up your Parent Portal account.

Arrival, Line Up and Entry Each day, until further notice, we will have an **outdoor** line-up. Students will line up by class in two locations – in front of the school on the Hempstead Avenue side, and along the side of the school parallel to DeMott Avenue. Signs with your child's Teacher's name, Grade and Classroom number will be posted in these locations.

- **Kindergarten, 2nd Grade, 4th Grade and Ms. Whelan's 5th Grade class:**
Line up on the DeMott Avenue side of Hewitt.
- **Grades 1, 3 and 5 (except Ms. Whelan's class)**
Line up in front of the school on the Hempstead Avenue side of the building.
- **Bus students**
Bus matrons will escort bus students to the rear of the building and will enter through the doors at the ramp. Kindergarten students will be escorted to their classrooms.

Inclement Weather On days when we cannot line up outside, all students will come directly to their regular building entrance door and have their temperatures taken. Kindergarteners will then be escorted to the gym and all other students will meet their teachers in their classrooms. The entry doors are as follows:

Grade	Entry Door
Kindergarten and 2 nd Grade	Front, Main Entrance
1 st Grade and 3 rd Grade	Front, Auditorium Entrance
4 th Grade and Ms. Whelan's class	Through garden gate by DeMott Avenue to the rear blacktop entry door by Mr. Chiofalo's Room 14.
5 th Grade (except Ms. Whelan)	Rear, Ramp Entrance
RISE	Rear Parking Lot Entrance (Driveway will be closed at arrival and dismissal times.)

Temperature Taking Students who arrive to school by bus will have their temperature taken by the bus matron prior to boarding the bus. All other students will have their temperature taken before entering the building. Any students arriving to school after their class has entered the building will report to the security vestibule at the Main Entrance and will have their temperature taken there.

Masks All students and staff will be required to wear a mask at school. Bus students will be required to wear a mask on the bus as well. Teachers will give students mask breaks throughout the school day. Parents are encouraged to send in an extra mask in their child's backpack. However, if a student comes to school without a mask or needs a replacement during the day, a mask will be provided. Parents are reminded to please wear masks when on school grounds to pick up or drop off their children.

Orientation Days On **September 8th and 9th** all Hewitt students in the **RED** Group (both in person **and** remote learners) will join us for two full days of school. On **September 10th and 11th**, all Hewitt students in the **BLUE** Group (both in person **and** remote learners) will join us for two full days of school. Remote Learning will begin on Monday, September 14th.

Drop-off and Valet Beginning at 8:45 am, there is a Valet Drop-Off on the DeMott Avenue side of the building where Hewitt staff, assisted by Safety Patrol, will help children out of the car and direct them to their class line. Please do not use the bus cut outs on Hempstead Avenue to drop off your children before 9:00 am. These cut outs must be available for our four morning buses. Please note that drop off in the rear of the building and using the driveway are NOT permitted. We have four small school buses dropping children in the rear parking lot.

Walkers Please review the importance of crossing DeMott, East Gate, and Hempstead Avenue with your child(ren). Our crossing guard is present to assist at the Hempstead and DeMott Avenue intersection. Crossing in the middle of the street, or between stopped cars or school buses, is dangerous and ***strictly prohibited***.

Parking Hewitt visitors may park in legal spaces on the street in the surrounding neighborhood. Please observe all street parking signs and restrictions. There is **NO** visitor parking permitted in the rear parking lot.

Start Their Day in a Timely Way Your child(ren) should arrive at Hewitt between 8:45 and 8:50 am to allow them time to meet their teacher at their assigned spot, have their temperature taken, walk to their classroom, unpack and be ready to learn. Please allow a few extra minutes so that your child(ren) may start the day in a calm and organized manner.

2020/21 Lunch Schedule: Students in Kindergarten, Grade 2 and Grade 4 will have Recess/Lunch from 11:45 am – 12:35 pm. Students in Grades 1, 3, 5 and RISE will have Recess/Lunch from 12:25 – 1:15 pm.

Purchasing LUNCH at School Our Food Service will offer a limited selection of pre-packed, boxed lunch items here at Hewitt. They will NOT be selling pretzels, cookies or chips until further notice. The menu of available boxed lunches will be posted on the RVC District website under the Lunch Program icon. This year ALL of our students will be eating lunch in their classrooms. **To protect all of our students, food or snacks containing Peanuts or Tree nuts are strictly prohibited.**

Dismissal Times and Locations To reduce the number of students exiting the same doors at the same time, students will be dismissed on a staggered schedule. Please see below:

Grade	Dismissal Time	Dismissal Door
Kindergarten	3:15 pm	Front, Main Entrance
Grade 1		Front, Auditorium Entrance
Grade 2	3:20 pm	Front, Main Entrance
Grade 3		Front, Auditorium Entrance
Grade 4	3:25 pm	Front, Main Entrance
Grade 5		Front Auditorium Entrance
RISE Students	3:15 pm	Rear Parking Lot Entrance

The driveway will be closed during arrival and dismissal times. Our students' safety is our main concern. Please do not congregate outside on the school grounds to play after school until further notice.

Afternoon Bus Students In the afternoon, bus students in grades K through 2 **MUST** be met at their stop by a parent, guardian or other designated adult. If these students are not met at the bus, the bus driver will bring them back to Hewitt and they will have to be picked up at school.

Absences/Early Dismissal Please be sure to notify **BOTH** the classroom teacher **and** the nurse if your child will be absent or will need to leave school for any reason during the day.

New York State law requires that parents report their child(ren)'s absences. Please call the Absentee Hotline (**516-393-5202**) prior to the start of the school day – day or night. When leaving a message, please include the following information: **Your child's first and last name, classroom teacher's name, and reason for absence.** Please post the **Absence Hotline** number in a place where it is easily accessible and add it to your cell phone contacts. After 9:00 am, please call and ask to speak to the school nurse, Mrs. Ann DeGregoris. **Please call EVERY day that your child is not in school for all or part of the day.**

If there are changes to your child(ren)'s normal dismissal, please send a **written** note to the classroom teacher. **Please do not email your child's teacher this information.** If there is a substitute that day, they may not receive the message. In the event of an emergency, please call the school as soon as possible.

Visitors/Security Until further notice, we will not be welcoming visitors to our school. If your child needs to be picked up from school, please go to the security vestibule at the Main Entrance.

Shoes and Clothing Appropriate footwear is needed every day at Hewitt. Sneakers or closed-toe shoes are recommended. Please label your children's clothing whenever possible. Every year we donate bags and bags of unclaimed jackets, sweaters, hats and gloves.

School Supplies Classroom teachers will let you know when your child(ren) should bring in their school supplies. Please note that **two** supply lists for 2020-2021 are posted on Hewitt's web page (<http://www.hewitt.rvcschools.org/>). One list is for **classroom** supplies, the other list is for **additional art** supplies since students may not share these items this year. Please refrain from sending in all supplies, or the large supply box, on the first day.

Project Great Project Great is the before and/or after school program at Hewitt. Applications may be obtained by calling the Community Education Office (255-8953) or by downloading forms from the RVC District web site at www.rvcschools.org. Project Great will start on the first day of school, September 8th.

Tech Help Following is a link to the **Technology Tips for Parents and Students** webpage which can be found on the RVC School District homepage.

https://www.rvcschools.org/district/fall_2020_re-opening_plans__updates/tech_tips

Student tech support can be reached at: studentsupport@rvcschools.org.

PTA The first PTA meeting of the year will be held via ZOOM. The PTA Co-Presidents are Mrs. Diana Broegg and Mrs. Brianda Mennella. Please watch for an invitation to this meeting.

Important Dates in September

- 9/17/20 PTA Meeting: via ZOOM
- 9/22/20 Hewitt Back to School Night: via Zoom
- 9/24/20 Hewitt Picture Day